

# User's manual

## How to insert batteries

1. Open the bottom battery cover of the keyboard.
2. Please check the positive and negative poles of 2 AAAA batteries correctly before inserting them.
3. After inserting the battery, close the battery cover and make sure you hear a 'click' sound.

## How to connect Bluetooth (up to 3 multi-pairing)

- (Channel 1 pairing)
1. Press Fn + **1** and then press Fn + K to enter pairing mode.
  2. Turn on the Bluetooth function of the device you want to pair with and click "Acto Keyboard" and numbers will appear on the screen.
  3. After entering the numbers on the keyboard in order, press the Enter key to complete the pairing process.

**!** When connecting a computer or laptop, you must connect to Channel 1 (Fn + **1**).

- (Channel 2 pairing)
1. Press Fn + **2** and then press Fn + K to enter pairing mode.
  2. Turn on the Bluetooth function of the device you want to pair with and click "Acto Keyboard" and numbers will appear on the screen.
  3. After entering the numbers on the keyboard in order, press the Enter key to complete the pairing process.

## English

### (Channel 3 pairing)

1. Press Fn + **3** and then press Fn + K to enter pairing mode.
2. Turn on the Bluetooth function of the device you want to pair with and click "Acto Keyboard" and numbers will appear on the screen.
3. After entering the numbers on the keyboard in order, press the Enter key to complete the pairing process.

## Precautions when connecting Bluetooth multi pairing

- Supports multi-pairing connection up to 3 PCs, laptops, smartphones, and tablet PCs.
- When using, press Channel 1 (Fn + **1**), Channel 2 (Fn + **2**), and Channel 3 (Fn + **3**) to the device registered to each number. Automatic connection makes it convenient to use on multiple devices.
- When connecting a computer or laptop, you must connect to channel 1 (Fn + **1**).
- If the OS connected to each device is different, please use [System Conversion] according to the corresponding OS.

**(System conversion method-1) Time input while the keyboard is connected to Bluetooth**

• Android : Fn + Q   Windows : Fn + W   iOS (iPad, iPhone) : Fn + E

\* Some keys may not work depending on the device and system.

## How to reset Bluetooth pairing

1. Press Fn+C to reset keyboard pairing.
  2. Delete the pairing history (forget device and remove the device) from each existing connected device.
  3. You can use it after pairing again according to [How to connect Bluetooth]
- \* You must delete the pairing history without disabling the Bluetooth function.

## Status indicator LED

- 1 Num Lock Indicator Light   A Caps Lock Indicator Light   B Battery Status Indicator Light
- Power indication : After inserting the battery (Battery Status Indicator Light), the LED will turn on for about 2 to 3 seconds and turn off immediately
  - Pairing complete : (Battery Status Indicator Light) blinking LED
  - Low voltage indication : LED flashes when battery is low (Battery Status Indicator Light)
  - Caps Lock : (Caps Lock Indicator Light) LED turns on when the Caps Lock key is pressed
  - Num Lock : (Num Lock Indicator Light) LED turns on when the Num Lock key is pressed
  - (Wireless keyboard) If the nano receiver and the keyboard are not connected : LED flashes
- \* Notes on iOS devices : The Num Lock function is not supported, and the LED does not light up.

## 12 Multimedia hotkeys

- |                |                     |                                |               |                      |          |
|----------------|---------------------|--------------------------------|---------------|----------------------|----------|
| F1             | F2                  | F3                             | F4            | F5                   | F6       |
| Dim the screen | Brighten the screen | Multi-tasking Window (Win+Tab) | Internet Home | Desktop View (Win+D) | Search   |
| F7             | F8                  | F9                             | F10           | F11                  | F12      |
| Previous Song  | Play/Stop           | Next song                      | Mute          | Volume -             | Volume + |
- \* When using a Bluetooth keyboard, perform "System Conversion" according to the OS of your device before using it.
- \* When using the product, hold down the Fn key and press the corresponding key to use.
- \* Some keys may not work depending on the device and system.

## How to connect Bluetooth (Windows 10/11)

• Please make sure your computer has a built-in or equipped Bluetooth receiver before using the product. • If it is not equipped with a Bluetooth receiver, it will not work, so please purchase a Bluetooth receiver separately and use it after installation.

1. When you connect a Bluetooth receiver to your computer, the Bluetooth icon appears on the Windows taskbar.
2. Hover over the Bluetooth icon and right-click.
3. Click "Add Bluetooth Device".
4. Select the type of device you want to search. (Select "Bluetooth")
5. Press Fn + **1** and then press Fn + K to enter pairing mode.
6. Start pairing mode (Blue LED flashes) / Automatic shutdown when not paired after 1 minute) and numbers will appear on the screen.
7. After entering the numbers on the keyboard in order, press the Enter key to complete the pairing process.

## How to connect Bluetooth (Mac PC)

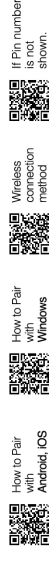
1. Click "System Preferences > Bluetooth"
2. Click "Turn Bluetooth On"
3. Press Fn + **1** and then press Fn + K to enter pairing mode.
4. Start pairing mode (Blue LED flashes) / Automatic shutdown when not paired after 1 minute) and numbers will appear on the screen.
5. After entering the numbers on the keyboard in order, press the Enter key to complete the pairing process.

## How to use Wireless mode

1. Plug the Nano receiver into a USB port such as a computer or laptop.
  2. You can use it immediately after the setting is complete. (PLUG & PLAY method)
- If the LED continues to blink, the USB receiver and keyboard are not connected. In this case, please follow the steps below.
- Remove the battery from the keyboard and reinsert it. → Connect a USB receiver to a USB port.
- Place the right side of the keyboard close to the USB receiver and press ESC + Q. (Searching for pairing signal) → After that, when the keyboard is connected, you can use the product.

## Battery power saving mode

- Enter sleep mode if it is not used for about 20 minutes.
  - \* Pressing any key will automatically switch to operation mode.
- ### If the keyboard does not work
- Press any key as it may be in sleep mode. • Remove the battery and insert it again.
  - Check the battery capacity and make sure the battery is inserted normally.
  - (Bluetooth Keyboard) Press Fn + C to initialize pairing, and then refer to [How to connect Bluetooth] to reconnect.
  - (Wireless Keyboard) Make sure the nano receiver is inserted into the USB port.
  - (Wireless Keyboard) Remove the battery from the keyboard and reinsert it. → Connect a USB receiver to a USB port. → Place the right side of the keyboard close to the USB receiver and press ESC + Q. (Searching for pairing signal) → After that, when the keyboard is connected, you can use the product.



## Q & A

- The LED is turned off even when the battery is inserted.
  - A. After inserting the battery, the LED will turn on for about 2 to 3 seconds and turn off immediately. Before covering the battery cover, check the LED indicator.
  - \* All status lights will not be turned on until the Bluetooth connection with the device is completed.
- My PC doesn't have Bluetooth.
  - A. Before using this product, make sure your computer is equipped with a built-in Bluetooth receiver. If a Bluetooth receiver is not installed, you may not use the product, so make sure to purchase a Bluetooth receiver and use it after installation.

## Q. I bought a Bluetooth product, but there is no USB receiver.

- A. Bluetooth products do not include a USB receiver.
- Bluetooth connection with the device is possible through pairing.
- I have a wireless keyboard, but I can't connect it to the device.
  - A. Wireless keyboards cannot be paired with Bluetooth.
  - Bluetooth connection and multi-pairing connection is possible only with Bluetooth keyboards.
- It's a wireless keyboard, but I can't connect to the keyboard even though I plug in a USB receiver.
  - A. If the LED continues to blink, the USB receiver and keyboard are not connected. In this case, please follow the steps below.
  - \* Remove the battery from the keyboard and reinsert it. → Connect a USB receiver to a USB port.
  - \* Place the right side of the keyboard close to the USB receiver and press ESC + Q. (Searching for pairing signal) → After that, when the keyboard is connected, you can use the product.
- The multimedia hot keys are only partially activated.
  - A. Some hot keys may not work depending on the connected device, the connected device system, and the application you are using. This is not a keyboard error.

## Q. I'm trying to connect on Windows 10/11, but I can't confirm the pin number.

- A. This is not an error on our keyboard, but an error that occurs during the Windows pairing process. Please read the following article first and follow the same guidelines.
- \* If "Acto Keyboard" is paired among Bluetooth devices on a laptop or desktop that is already connected, remove the device first. After that, please remove the battery from the keyboard and follow the instructions without inserting the battery.
- After accessing the control panel, change the right view criteria to a small icon.
- Click on "Bluetooth" and then click on "Add a device" (3).
- Enter Fn + **1** and then enter Fn + **K** (5). Click the Add Device button.
- When "Acto Keyboard" is found in the list, click it.
- Click on the blue phrase [Or enter the password for the device].
- Quickly enter the password on the keyboard and press the Enter key.
- Please wait while installing. • After installing Acto Keyboard, use it.
- \* If an error occurs when entering the pin number, or the device is not in use, you may exceed the input time for the pin number, so please proceed again from the beginning.